



## Student Medication Policy

The Academy for Urban Scholars Governing Authority is not responsible for diagnosing or treating student illnesses. Administration of prescribed medication or medically prescribed treatments during school hours will only be allowed in specific circumstances: if not providing the medication would endanger the student's health, if the student would be unable to attend school without the medication or treatment, or if a child with a disability requires medication to fully benefit from their educational program.

### Definition of Medication and Treatment

For the purpose of this policy, "medication" includes all medicines, whether prescribed by a licensed health professional authorized to prescribe drugs or nonprescribed (over-the-counter) drugs, preparations, and remedies. "Treatment" refers both to how medication is given and to health-care procedures that require special training, such as catheterization.

### Requirements for Administration of Medication and Treatment

Before any prescribed medication or treatment may be given to a student during school hours, a written statement from a physician or licensed health professional authorized to prescribe drugs ("prescriber") must be provided, along with written authorization from the student's parent. For nonprescribed medications or treatments, the Governing Authority requires prior written parental consent and a waiver of liability for the school related to the administration of the medication. All documentation will be kept in the enrollment office and made available to authorized persons designated by this policy. A copy of the parent's written request and authorization, as well as the prescriber's statement, must be provided to the authorized person by the next school day after the school receives the documents. Students are strictly prohibited from providing or selling any type of over-the-counter medication to other students.

### Medication Storage and Administration

Medication will only be administered if it is in its original container, labeled with the prescription date (if applicable), the student's name, and the exact dosage. Medications will be administered in the administration office and stored in a locked storage area, unless refrigeration is required, in which case they will be stored in a refrigerator not commonly used by students.

Parents are allowed to administer medication or treatment, but only in the presence of a designated school employee. Students may carry and use an asthma inhaler if prior written permission from their parent and physician is on file, along with an Authorization for the Possession and Use of Asthma Inhalers/Other Emergency Medication(s) submitted to the School Director and relevant staff.

Similarly, students may carry and use an epinephrine autoinjector (epi-pen) to treat anaphylaxis if prior written approval from the prescriber and the parent/guardian is provided, and the Authorization for the Possession and Use of Epinephrine Autoinjector is submitted to the School Director and appropriate employees. A backup dose must be given to the School Director. This permission extends to any school-sponsored activity or event. If epinephrine is administered, a school employee must immediately call emergency medical services (911).

Any school employee may be authorized to administer medications and treatments to students.

### Care of Students with Diabetes

The Governing Authority is committed to ensuring that each student with diabetes receives proper and necessary care according to the order signed by the student's treating physician. Diabetes care may include:

- Checking and recording blood glucose and ketone levels, or assisting the student with these tasks
- Responding to blood glucose levels outside the student's target range
- Administering glucagon or other emergency treatments in cases of severe hypoglycemia
- Administering insulin or assisting the student with self-administration, according to the student's preferred insulin delivery system
- Providing oral diabetes medications



- Understanding meal and snack schedules to calculate medication dosages per the physician's order
- Following the physician's instructions regarding food and physical activity
- Administering diabetes medication, provided all policy conditions are met

Within fourteen (14) days of receiving a physician's order, the Governing Authority will inform the student's parent or guardian that the student may be entitled to a Section 504 Plan based on their diabetes status.

### Administration and Training for Diabetes Care

Diabetes medication may be administered by school employees who have completed training that meets the Ohio Department of Education's guidelines. The training is coordinated by the school nurse and must occur before each school year or within fourteen (14) days of receiving a physician's order for a student with diabetes. The school nurse will assess the competency of each trained employee and provide any necessary follow-up training and supervision.

The School Director will send written notice (Form 5336 FI) to all employees, including:

- A statement about the school's requirement to provide diabetes care and a request for volunteers to be trained
- A description of the tasks involved
- A statement that participation is voluntary and that there will be no penalties for employees who choose not to participate
- A statement that training will be provided by qualified health professionals
- A statement that trained employees will not face disciplinary action for providing care to students with diabetes
- A statement of immunity from civil liability for trained employees, except in cases of willful or wanton misconduct
- Contact information for those interested in volunteering

The school nurse and/or trained employees may only administer diabetes medication if all policy requirements are met. Diabetes medication for students will be kept in an easily accessible location.

### Student Self-Management of Diabetes

Students with diabetes may attend to their care and management during school hours and at school-sponsored activities if their parent or guardian submits a written request and the physician authorizes self-care, determining the student is capable of the required tasks. Students may perform diabetes care tasks anywhere at school, including classrooms, and during any school-related activities. Private areas for diabetes care will be made available upon request.

Students are permitted to carry all necessary supplies and equipment for diabetes care at all times. If a student uses these items for purposes other than their own care, the Board will revoke this permission.

### Reporting Requirements

By December 31 each year, the Governing Authority will report to the Ohio Department of Education:

- The number of students with diabetes enrolled during the previous year
- The number of errors related to the administration of diabetes medication during the previous school year